

GETTING A COURT ORDER FOR NAME CHANGE AUGLAIZE COUNTY

What to File:

- You will need:
- 1) Completed Application for Change of Name
(Adults: Forms 21.0, 21.1, 21.5)
(Minors: Forms 21.2, 21.3, 21.4, 21.5)
 - 2) Certified copy of birth certificate; and
 - 3) \$100.00 filing fee.

Note: An applicant for change of name must have lived in Auglaize County for at least one continuous year at the time of the application. The applicant need not present proof of residency. However, the applicant must sign the Application for Change of Name, which includes a statement that the applicant has lived in the county for at least one year immediately prior to filing the application.

Note: The Auglaize County Probate Court does not grant fee waivers for name changes. Equitas Health and TransOhio are currently working to secure financial assistance for those who need help with fees.

Note: An adult applicant must be finger-printed at the Auglaize County Sheriff's Office prior to the hearing. The Sheriff's Office is located at 1051 Dearbaugh Ave., Wapakoneta, OH 45895, (419) 739-6565.

Where to File:

File in person at the Auglaize County Probate Court, located at 201 South Willipie St., Suite 119, Wapakoneta, OH 45895, (419) 739-6778.

Fees:

\$100.00 filing fee by cash or certified check/money order made payable to Auglaize County Probate Court.

Tips for Filing:

- Use your full middle name instead of your middle initial.
- Your application may be typed or handwritten in blue or black ink. If handwriting, make sure it is legible.

Publication:

Notice of your name change application must be published one time **at least 30 days before** your hearing in either the Wapakoneta Daily News or the Evening Leader, depending on where in Auglaize County the applicant lives. You must publish notice of your Application for Change of Name in the paper that serves your area of residence. This will cost about \$35.00 for either paper.

Hearing:

Auglaize County Probate Court, 201 South Willipie St., Suite 119, Wapakoneta, OH 45895, (419) 739-6778.

The materials available at this form or web site are for informational purposes only and not for the purpose of providing legal advice. You should contact your attorney or call the probate court to obtain advice with respect to any particular issue or problem.