

GETTING A COURT ORDER FOR NAME CHANGE SUMMIT COUNTY

What to File:

- You will need:
- 1) Completed Application for Change of Name
(Adults: Form 21.0, Form CN.2 (if applicable)
(Minors: Forms 21.2, 21.4, and CN.1 (if applicable));
 - 2) Any kind of copy of birth certificate; and
 - 3) \$110.10 filing fee.

Note: An applicant for change of name must have lived in Summit County for at least a year at the time of the application. The applicant need not present proof of residency. However, the applicant must sign the Application for Change of Name, which includes a statement that the applicant has lived in the county for at least one year immediately prior to filing the application.

Note: The Summit County Probate Court does not grant fee waivers for name changes. Equitas Health and TransOhio are currently working to secure financial assistance for those who need help with fees.

Where to File:

You must file in person at the Summit County Probate Court, located at 209 S. High St., Akron, OH 44308 (330) 643-2350.

Fees:

\$110.10 filing fee, payable by cash, card (subject to additional fee), or certified check made payable to Summit County Probate Court.

Tips for Filing:

- Use your full middle name instead of your middle initial.
- Either type application or write using ink. If you are writing, make sure it is legible.

Publication:

Notice of your name change application must be published one time **at least 30 days before** your hearing in the Akron Legal News. Upon filing your application with the court, the court will give you the paperwork you will need to take to the newspaper. The cost of publication will be \$35.00. Once publication is complete, you must obtain proof of publication from the paper and bring it to the court on or before your hearing date. Because of the short time-frame, we recommend visiting the newspaper immediately after filing with the court.

Hearing:

Summit County Probate Court, 209 S. High St., Akron, OH 44308, (330) 643-2350.

The materials available at this form or web site are for informational purposes only and not for the purpose of providing legal advice. You should contact your attorney or call the probate court to obtain advice with respect to any particular issue or problem.